Date: ____________

**Dorms Check-in and Checkout Form**

**Talia/ Federman / Britania Dorms**

To: Dorms House Mother

Resident's Full Name: ____________________________

Apartment: _______ Room #: _______ Date of Entrance: ____________

List of Equipment in the Room:

✓ Closet
✓ Bed + Mattress
✓ Electric/ Gas Stove
✓ Desk + Chair
✓ Linen
✓ Pillow

☐ Fan

I hereby declare that I checked the room, the apartment, and the equipment detailed above and I found it to be in order.

Date: ____________ Signature: ______________________

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**For the Dorms Use:**

The Resident Checked Out on: ____________

☐ The Room has been returned and found in order.

☐ The Key for the room has been returned.

☐ The Linen and Pillow has been returned.

☐ The Fan has been returned.

Date: ____________ Signature: ______________________